



# MSME- TECHNOLOGY CENTRE, BHIWADI

Plot No. SP3/871(A), 872, RIICO Industrial Area,  
Pathredi, Bhiwadi – 301019 (Rajasthan)  
(A Govt. of India Society and Autonomous Body under MSME)  
Micro Small & Medium Enterprises

MSME Technology Centre, Bhiwadi is being set up at Bhiwadi (Rajasthan). The Technology Centre is a Govt. of India Society registered under Societies Registration Act and is functioning as autonomous body under MSME.  
Applications are invited for the below mentioned Posts on Contract Basis.

SR. NO.	NAME OF THE POST & TRADE	Pay Matrix	MAX. AGE IN YEARS AS ON 30/11/2019	NO. OF POSTS
1	MANAGER (DESIGN)	Rs. 67700 - 208700, Level-11	40	1(UR)
2	SENIOR ENGINEER (TRAINING)	Rs. 44,900 - 142400, Level-7	35	1(UR)
3	SENIOR ENGINEER (MAINTENANCE)	Rs. 44,900 - 142400, Level-7	35	1(UR)
4	SENIOR ENGINEER (DESIGN)	Rs. 44,900 - 142400, Level-7	35	1(UR)
5	ENGINEER (TRAINING)	Rs. 35,400 - 112400, Level-6	32	1(UR) – Mechanical 1 (UR) & 1 (OBC)-Electronics / Electrical
6	PURCHASE OFFICER	Rs. 35,400 - 112400, Level-6	32	1(UR)
7	STORE OFFICER	Rs. 35,400 - 112400, Level-6	32	1(UR)
8	SENIOR TECHNICIAN	Rs. 29,200 - 92,300, Level-5	30	1(UR)
9	SENIOR TECHNICIAN MAINTENANCE (ELECT + MECH.)	Rs. 29,200 - 92,300, Level-5	30	1(UR)

Age relaxable upto 5 years for SC/ST/Internal Candidates & 3 years for OBC candidates.

## QUALIFICATIONS & EXPERIENCE:

### SR. NO. 1 - MANAGER (DESIGN)

**Qualification :** **Essential:** Degree in Engg. (Mechanical / Production / Mfg. Technology / Mechatronics / Automobile) or equivalent from recognized University / Institution. PG / PG Diploma in Tool Design / Tool Production / Management / Masters in Design or equivalent from Recognized Institution.

**Experience :** **Essential:** 5 years in Production / Design Department of Tool Room / reputed Engineering. Industry / Organization out of which 3 years in responsible Technical / Management position. **Preferable:** Experience in Design of Tool, Moulds and Press Tools etc. Experience in use of CAD / CAM / CAE / CNC Technology for Tool Design and / or Production / AR / VR / AI.

### SR. NO. 2 - SENIOR ENGINEER (TRAINING)

**Qualification :** **Essential:** Degree in Engineering (Mechanical/ Production/ Electrical/ Manufacturing Technology/ Electronics/ Mechatronics/ Automobile) or equivalent from recognized University / Institute **Desirable:** PG/ PG Diploma in Tool Design/ Production/ CAD/ CAM/ CAE/ or equivalent from recognized institution.

**Experience :** **Essential:** 3 Years in Tool Production/Training/ Design department in Tool Room/ Reputed Engineering organization. **Preferable:** Use of CAD/ CAM/ CAE software & modern teaching aids.

### SR. NO. 3 - SENIOR ENGINEER (MAINTENANCE)

**Qualification :** **Essential:** Degree in Engineering (Mechanical / Production / Electrical / Electronics / Mechatronics / Automobile) or equivalent from recognized University / institution. **Desirable:** PG in Engineering (Mechanical / Production / Electrical / Electronics / Mechatronics.) or equivalent from recognize Institute.

**Experience :** **Essential:** 3 years practical experience in Maintenance department of a Tool Room / reputed Engineering industry. **Preferable:** Experience in preventing maintenance of sophisticated tool Room machines. Experience in use of computerized maintenance system and operation of CNC machine.

### SR. NO. 4 - SENIOR ENGINEER (DESIGN)

**Qualification :** **Essential:** Degree in Engg. (Mechanical / Production / Mfg. Technology / Mechatronics / Automobile) or equivalent from recognized University/Institution. **Desirable:** PG / PG Diploma in Tool Design / Production / CAD / CAM / CAE / Masters in Design or equivalent from recognized Institution.

**Experience :** **Essential:** 3 years in Design / Production Department of Tool Room / reputed Engineering Industry / Organization using CAD / CAM / CAE and CNC Technology. **Preferable:** Experience in Designing of Moulds, dies, Press Tools etc. using CAD / CAE / AR / VR / AI, experience in quality control of tools and components / AR / VR / AI.

### SR. NO. 5 - ENGINEER (TRAINING)

**Qualification :** **Essential:** Degree in Engineering (Mechanical/ Production/ Manufacturing Technology/ Electrical/ Electronics/ Mechatronics/ Automobile) or equivalent from recognized University / Institute. Exact branch of Engineering would be decided at the time of recruitment. **Desirable:** PG/ PG Diploma in Tool Design/ CAD/ CAM/ CAE/ VLSI/ Embedded System/ Mechatronics or Tool Engineering from recognized Institution.

**Experience :** **Essential:** Nil. **Preferable:** Experience in operating machine in Tool Production Including CNC machines/ VLSI/ Embedded System/ Mechatronics.

### SR. NO. 6 - PURCHASE OFFICER

**Qualification :** **Essential:** Degree in Commerce from recognized University. **Desirable:** PG in Commerce/ Diploma in Material Management/ ERP/ MBA.

**Experience :** **Essential:** 3 Years in Material Management, purchase order processing, Inventory Management, Bill of materials/ Vendor Development etc. **Preferable:** Experience in Store Accounting, Budgeting and Taxation export/ import documentation/ Computerized Accounting/ ERP/ Inventory control of items used in Tool Production/ Engineering industry.

### SR. NO. 7 - STORE OFFICER

**Qualification :** **Essential:** Degree in Commerce from recognized University. **Desirable:** Post Graduation in Commerce/Diploma in Material Management.

**Experience :** **Essential:** 3 years in inventory management in a tool room/ engineering organization. **Preferable:** Store Accounting/ Computerized store accounting / cost accounting / using ERP in Tool Production / Engineering industry

### SR. NO. 8 - SENIOR TECHNICIAN

**Qualification :** **Essential:** Diploma in (Mechanical / Production / Mechatronics with post Diploma in Tool Design / CAD / CAM or Diploma in Tool & Die Making / Electrical / Electronics). Exact branch would be decided at the time of recruitment. **Desirable:** Certificates course in CAD / CAM / CNC / VLSI / Embedded System / Automation / Mechatronics from recognized Institution.

**Experience :** **Essential:** 2 Years' Experience as a tool making in reputed Tool Room / Industrial Establishment with exposure to CNC program / Planning and Machinery / Tool Tryout, Assembly / Quality Control / Critical Machining, Heat Treatment. Experience in VLSI / Embedded System / Mechatronics. **Preferable:** Experience in operation, Programming CNC machines / Maintenance of CNC machines.

### SR. NO. 9 - SENIOR TECHNICIAN MAINTENANCE (ELECT + MECH.)

**Qualification :** **Essential:** Diploma in (Mechanical / Production Engineering with post Diploma In Tool Design / CAD / CAM or Diploma in Tool & Die Making / Electrical / Electronics / Mechatronics). Exact branch would be decided at the time of recruitment. **Desirable:** Certificates course in CAD / CAM / CNC / VLSI / Embedded System / Automation / Mechatronics from recognized Institution.

**Experience :** **Essential:** 2 Years' Experience as a tool makers in reputed Tool Room / Industrial establishment with exposure to CNC program / Planning and Machinery / Tool Tryout, Assembly / Quality Control / Critical Machining, Heat Treatment. Experience / VLSI / Embedded System / Mechatronics. **Preferable:** Experience in operation, Programming CNC machines / Maintenance of CNC machines.

**APPLICATIONS MUST REACH WITHIN 15 DAYS FROM THE DATE OF PUBLICATION OF THIS ADVERTISEMENT TO:** THE DY. GENERAL MANAGER, PLOT NO SP3, 871(A), 872, RIICO INDUSTRIAL ESTATE, PATHREDI, BHIWADI 301019 (RAJASTHAN). **PERKS & ALLOWANCES:** These posts besides pay band carry attractive fringe benefits such as Dearness Allowance, House Rent Allowance, Transport Allowance, LTC, CPF, Gratuity, Group Insurance, Medical Reimbursement facility, etc. Higher start in salary can be considered for exceptionally meritorious, qualified and experienced candidates.

**HOW TO APPLY:** The Interested Candidates should send their bio data as per the format cited below along with self-attested copies of certificates for the above post(s). The candidate belongs to OBC category must enclosed the copy of the certificate from the competent authority certifying that he does not belong to Creamy Layer category. Incomplete application will be rejected. If information provided is found false at any stage the candidature will be liable for rejection. Persons working in Govt. and Quasi Govt. or Public Sector undertaking should apply through proper channel with an advance copy. Please write on the envelope name of the post applied for. To & fro Rail / Bus fare will be reimbursed on production of proof to the candidates attending the Written Test / interview as per the rules. The center reserves the right to short list and call limited number of candidates for test / interview.



**12. Educational & Professional Qualifications: Matriculation/SSLC onwards (as on 27.09.2019)**

Examination Passed	Name of the Institution/ University	Subjects studied in detail	Date, Month & year of passing	%age of aggregate marks

**13. Particulars of past experience including the present occupation/ job (as on date)**

Name of the employer(s) etc. & the nature of activities carried out by them	Designation	Period of service		Length of service		Nature of duties performed in detail	Remarks (reason for leaving service)
		From	To	Year	months		

**14. Languages known: (Mark “ ✓ ” in the appropriate box)**

Sr. No.	Language	Read	Write	Speak

**15. Registration No., if registered with Employment Exchange: \_\_\_\_\_****16. Any other information: \_\_\_\_\_**

I .....hereby declare that all statements made in this application are true, complete & correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/appointment is liable to be cancelled/terminated. I hereby agree that any legal proceedings in respect of any matter(s) or claims or disputes arising out of this application and/or out of the said advertisement can be instituted by me only at Bhiwadi and Courts/Tribunals/Forums at Bhiwadi only shall have sole and exclusive jurisdiction to try any cause/dispute. I undertake to abide by all the terms and conditions in the advertisement given by MSME Technology Bhiwadi.

**Place:****Date:****Signature of the Candidate****NOTE : Use separate sheet for qualification and experience if required**